# **MUHAMMAD SHAHZAIB**

# Techical Project Manager | Graphic Designer | UI/UX Designer

- +39 366 213 5115 moshahzaib.com
- in https://linkedin.com/in/mshahz
- Genova, Italy
- shahzaib.bukc@gmail.com
- Willing to Relocate



#### SUMMARY

Experienced Technical Project Manager adept in Agile methodologies, with a track record of successfully managing complex IT projects over three years. Recognized for proficiency in Adobe Creative Cloud and project management tools. Seeking internship or junior roles in Project Management or Designing field.

# **EDUCATION**

# Masters in Engineering technology for strategy and security

#### Università degli Studi di Genova

**=** 11/2022 - 06/2024

Genova, Italy

Relevant Coursework: Complex System Analysis, Project Management, Al & Machine Learning, Decision Support Systems, Strategic Programs, Cybersecurity

# Bachelor of Science in Computer Science

# **Bahria University Karachi Campus**

- Relevant Coursework: Computer Graphics, Computer Programming, Data structures and algorithms, Software project management, Information Security
- Clubs: President of the BSPC Society at Bahria University. Led initiatives to foster professional development, communication skills, and networking opportunities among members.

# **EXPERIENCE**

#### Technical Project Manager

#### **Blackktech**

**=** 05/2021 - 12/2023

- Karachi, Pakistan
- Headed projects with budgets ranging from PKR 1 Lac to 1 Million and 8 employees • Administered all phases of the project lifecycle, such as initiation, planning, execution, supervision, and finalization, while identifying and eliminating risk in proactive manner.
- Managed a portfolio of 30+ projects, totaling a budget of over PKR 10 million.
- Managed a cross-functional team of developers, UX designers, and QA specialists, fostering a collaborative environment that improved project efficiency in the project lifecycle by 40%.

#### Project Coordinator, Graphic Designer

#### Salsoft Pvt. Ltd.

iii 09/2020 - 05/2021 ♀ Karachi, Pakistan

- Promoted to Project Coordinator after excelling in Graphic and UI/UX design, demonstrating leadership and exceptional skills.
- Coordinated timelines, resources, and stakeholders for 25+ projects, ensuring seamless execution and on-time delivery.
- As a designer, created 10 captivating Logo designs daily, contributing to a 25% increase in client engagement. Collaborated seamlessly with cross-functional teams to produce impactful graphics, logos, web designs, and Brand Identity, resulting in a 20% brand visibility boost.
- Elevated user experiences with thoughtful UI/UX design, boosting user engagement by 20%.

# Junior Graphic Designer

### Sewistic

iii 01/2020 - 08/2020 ♀ Karachi, Pakistan

- Develop and own the product roadmap for designs, prioritizing features and enhanced visual brand presence across platforms by designing and managing over 300 pieces of unique content and graphics.
- Drove a 15% increase in user satisfaction by continuously improving product design and usability through iterative processes.

# Graphic Designing Intern

# **360 Digital Eyes**

- iii 06/2019 08/2019 ♀ Karachi Pakistan
- Led design for event promos, increasing engagement by 25% across print and web platforms.
- Boosted brand visibility in the market by 50% by implementing a new visual identity system across all channels.

# **TOOLS**



# **Project Management Tools**

**MS Project** Clickup

Asana

Trello

Slack

**JIRA** 

**Microsoft Office** 

#### **Adobe Creative Cloud**

Adobe Illustrator

**Adobe Photoshop** 

Adobe InDesign

Adobe XD

Adobe Premiere pro

# **Designing Tools**

**Figma** Sketch

# **Development Technologies**

WordPress Webflow Shopify

C#

Python

# **SKILLS**

**Project Management Agile Methodologies** 

Jira **Account Management** Kali Linux

**Cross-Functional Team leadership** 

**Graphic Designing Risk Management** 

**Strategic Planning Website Pentesting** 

**Budgeting and cost control** Negotiation

**CMS Training & Mentoring** 

**UI/UX Designing** Scrum methodology

# CERTIFICATION

#### **Google Project Management: Professional** Certificate

Completing an intensive project management course by Google, focused on effective documentation creation, Agile methodologies, strategic communication, and stakeholder management.

## **Certificate in Digital Marketing**

Completion of E-Certification from GOOGLE in fundamentals of Digital Marketing

Secured 8.0 Bands in IELTS - The International English Language Testing System